## BHARAT DYNAMICS LIMITED CORPORATE OFFICE GACHIBOWLI::HYDERABAD

Ref: BDL/04/C-HR/2020

Date: 09.09.2020

## **CIRCULAR**

## Sub: Preventive measures to curtail Covid-19-Reg.

## -X-X-X-X-X-

Consequent to declaration of Unlock 4.0 which commenced on 1<sup>st</sup> September 2020 across the country, many utilities have opened up which allow people to increasingly return to their Pre-Covid routines.

2. At this juncture, it is necessary to be extremely alert and ensure strict adherence to the COVID appropriate behavior.

3. All are advised to scrupulously follow the under mentioned guidelines to continue the fight against COVID.

- Wearing homemade reusable face cover or mask.
- Maintaining 6 (Six) feet distance (Do Gaj ki doori).
- Maintaining personal hygiene (such as avoid touching the eyes, nose or mouth unnecessarily) and washing hands frequently and thoroughly.

4. All employees are advised to take utmost precautions and care by adhering to the aforementioned guidelines in their self interest as well as in the interest of the Organization.

AVOID COVID-19 BUT NOT COVID-19 PATIENT THINK OF FAMILY AND THINK OF OTHERS

GENERAL MANAGER (HR)

DISTRIBUTION: All Unit-HR Heads / CMOs All EDs / Unit Heads / GMs Officers Association / Recognized Union Notice Boards / Intranet / Website

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